

HOW TO USE STUDENTS ONLINE RESOURCES

- *Students' Menu* -

Computer System Requirement

- Technologies we deployed are for Microsoft Windows based PC (windows 98 and above), they may not be fully compatible with other computer system such as MAC.
- Windows Media Player (version 9 or above) must be installed to see streaming videos. If you do not have the latest version of WMP, you may [click here](#) to download PC version, and [click here](#) for MAC version.
- We recommend Internet Explore by Microsoft as your internet browser, other browser such as **Firefox may not work properly** with our applications.
- In addition, please make sure all softwares listed at <http://www.acatcm.com/downloads.htm> are installed and updated.
- **For Distance Education students**, a PDF plug-in must be installed before secured course modules and exams can be opened. Students can download this plug-in from <http://www.acatcm.com/doc/Securedocsforpdf.exe>, a separate email will be sent to enrolled students with special user name and password for opening secured files.



Website Access

The official students' website is: <https://68.147.32.254/cbucm>.

As this address is subject to change, to ensure the connectivity, students may also go to one of the following website first and

choose students and click "go"

www.cbucm.com

www.acatcm.com

This screenshot shows the homepage of the Canadian Education Center of Beijing University of Chinese Medicine. The page features a navigation menu with links for Home, About Us, Programs, College Clinic, Downloads, F.A.Q., Forum, News & Events, and Contact Us. A search bar is located at the top right. The main content area is divided into several sections: 'Prospective Students' with links for 'Where Do I Start', 'Quick-view of CBUCM', 'What will I get', 'Transfer Students', 'Admission Process', and 'Program Demonstration'; 'Enrollment Center' with links for 'Application & Deadlines', 'Application Forms', 'Late Admission', and 'Entrance Exams'; 'Current Students' with links for 'Students Login', 'Free Email Account', 'Forum, Info Exchange', and 'Technical Support'; 'Career with CBUCM' with links for 'Teaching at CBUCM', 'Management at CBUCM', and 'Internship Centers'; 'College Resources' with links for 'Diploma in TCM', 'Diploma in Acupuncture', and 'Distance Education'. The 'Diploma in TCM' section highlights 'What is Traditional Chinese Medicine?' and 'Why should I Study Traditional Chinese Medicine?'. The 'Distance Education' section includes 'Interactive Learning Vs. Traditional Correspondence' and 'What programs are offered? How to start?'. A prominent banner for American Red Cross relief for Hurricane Katrina victims is also visible.

This screenshot shows the homepage of the Alberta College of Acupuncture & Traditional Chinese Medicine (ACATCM). The page features a navigation menu with links for Home, Programs, Policies, Employment, Students Council, Events, Results, and News & Events. A search bar is located at the top right. The main content area is divided into several sections: 'ADMISSION' with links for 'TCMD Program', 'Dr. of Acupuncture', and 'Master of Herbalogy'; 'PROGRAM CERTIFICATION' with links for '2005-2006 Graduation' and 'Diploma in TCM'; 'How to use college services' with links for 'Virtual services', 'College in The Park', and 'Next monthly study call'; 'COLLEGE CLINIC' with links for 'TCM Acupuncture Services' and 'TCM Study Days'; and 'About the Canadian Education Center of Beijing University of Chinese Medicine (CBUCM)' with links for 'Application Forms', 'Calendar (2008)', 'Testimonials', 'Program Details', and 'Career Opportunity'. A prominent banner for American Red Cross relief for Hurricane Katrina victims is also visible.

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The first time you enter the site you will be prompted for your Student Id and Password. Your student id shows on your ID card which also has been emailed to you, and by default your password is set to your date of birth (in the format of YYYYMMDD).

Please change your password after you have logged in (instructions below).

After 20 minutes of inactivity on the site your session will automatically end. You will then be prompted to login again to start a new session.

Course Information

After you have logged in you will be presented with a student information page. On this page you will find the following information:

1. College Message

Click on the corresponding links to view posted messages. The information you will find here will include general information for the entire college, information specific to your faculty (Acupuncture, TCMD or Herbology), or information specifically directed to you.

2. Current Courses

These are the courses you are currently registered in. From here you can check the date of your final exam as well as your grades.

To access the course modules click on the associated course name hyperlinks. Most of course modules are for distance education students. However, streaming videos are there for all enrolled students.

Personal Information

To access your personal information click on the *Navigation*>>*Personal Information* link at the top-left of the page.

Password Change

From here you can change your password. You can also enter a password reminder question in case you forget your password.

Contact Information

Please keep your permanent address, mailing address, and email address up-to-date!

Study Questions

To assist our students, we have a searchable students-teachers forum in place at <http://forumacatcm.vicp.net>. **We strongly recommend students to direct all learning questions to this forum as this is the fastest way for our instructors to respond** remotely.

To create a user account, students may click "create new account" on the top navigation bar, or by click the link below <http://forumacatcm.vicp.net/register.php?s=110df234bc48d69e3ca9a03182f91c39&action=signup&who=adult&url=index.php>

Though students may select any user name and password as desired, for prompt respond, however, we recommend students use their name (first name + initial of last name) or student's ID as user name.

This forum has all the ongoing courses listed. After create an account, student may start posting questions and/or messages directly under the course name.

Support

By deploying advance technologies to assist our students to receive better education, we understand some students may need time to get orientated. For technical assistance, please contact us

By Email: support@acatcm.com

By Forum: <http://forumacatcm.vicp.net>

By Phone: **1-877-822-2826 (toll free in Canada)**

Or

403-286-8788 (local)

Website: www.acatcm.com or www.cbucm.com

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